

HOLLISTER AIRPORT ADVISORY COMMISSION

REGULAR MEETING AGENDA Wednesday, September 28, 2011 6:00 P.M. CITY HALL COUNCIL CHAMBERS 375 Fifth Street, Hollister CA 95023

1) Call to Order

2) Pledge of Allegiance

3) **Roll Call:** Commission Chair Gordon Machado, Commissioners: Fred Meyer, Doug Jackson, William Kuna, Dennis Osorio, Dick Borg, Deane Judd and Executive Secretary Mike Chambless.

4) Verification of Agenda Posting

5) Consent

Approve Minutes for the Airport Advisory Commission Regular meetings of August 24, 2011.

6) Public Input

7) Reports

a) Airport Director's Report

- 1) ALP – Staff will give latest update
- 2) ADS Aircraft Detection System – Staff will convey physical counts
- 3) PAPI (Precision Approach Path Indicator) – repairs and alignment update
- 4) ACA (Association of California Airports) Conference – highlights of conference
- 5) Grant Agreement-Drainage Ditch Removal from Runway Safety Area Design – Staff will relay the receipt of \$199,285.00 in grant monies for this project.

8) Old Business

- a) Airport Comprehensive Land Use Plan (ACLUP) Review Updates: recent updates will be discussed
- b) Multi-year Consulting Agreement: request for assistance in drafting a consultant agreement for FAA grants
- c) Airport Improvement Program (AIP): recent updates will be discussed
- d) Pavement Management System (PMS): update report
- e) Initial Study-Storm Water Master Plan – A Notice of Intent to adopt a Mitigated Negative Declaration sent out to the State Clearing House and local agencies for public comment. A “No Effect Determination Request” has been sent to the California Department Fish and Game to deter filing fees upon the agencies acceptance.
- f) Reserve Fund – Discussion of Resolution to recommend setting up three separate fund balances under Fund 601 for new capital equipment, replacement of existing capital equipment and major Facility Maintenance.
- g) Through the Fence Airport Access Permits – Resolution to amend Municipal Code Chapter 13.28.

9) New Business

- a) Glendale AZ Airport – Staff will give a report on events that are happening there. Emailed electronic copies.

10) Items for Next Agenda

11) **Next Meeting Date** October 26, 2011

12) Adjournment

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office (831) 636-4304. Notification of 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR 35.102-35.104 ADA Title II]. Materials related to an item on this Agenda submitted to the Airport Advisory Commission after distribution of the agenda packet are available for public inspection in the Airport Manager's Office at the Hollister Municipal Airport Hall, 375 Fifth Street, Hollister, Monday through Friday, 8:00 a.m. to noon, 1:00 p.m. to 5:00 p.m. (The office is closed between 12:00 and 1:00 p.m.)

Such documents may also be available on the City of Hollister website at www.hollister.ca.gov subject to staff's ability to post the documents before the meeting.

Approved _____